



# Reasonable Adjustments Form - Long Term Applications (Year 7-10)

COPY TO BE UPLOADED TO MASTER PROVISION IN ONESCHOOL

<b>Step 1</b>	<b>STUDENT TO COMPLETE</b>	
	Name:	Documentary evidence attached: Reason:
	Date request submitted:	Student signature:
	Dates of Reasonable Adjustments requested: <b>YR 7- YR 10</b>	Parent signature/record of contact:

Adjustments		Indicate adjustment/s used to support student engagement in assessment				
Timing	Additional time and breaks	Assignment Extension <1week	Assignment Extension >1 week	Exam time 5-15min per half hour	Rest Time Rest period of 5 or 10 minutes per half hour of assessment time, taken at any time during the assessment. <a href="#">Rest Break Information Sheets</a>	
Scheduling	Number/order of sessions	Breaking assessment into sections same day		Increasing pre-exam preparation		Extra sessions for reading and text processing
Setting	Physical equipment and environment / variation to seating	Placement of seating to maximise visibility/audibility/physical access to resources, learning opportunities and support (adults or peers), as required including back injury allowing for periodically standing.			Identifying furniture, resources and equipment e.g. heat pack, cushion, specialised chair etc.	
	Food/ Drink/Medication	Food in clear container, not noisy or with odour <a href="#">Diabetes Information Sheet</a>			Prescribed medication in clear container, not noisy, liquid - unlabelled clear bottle	
Presentation	Cues and prompts	Highlighting key words or phrases in directions			Teacher aide manipulation of equipment of practical tasks.	
	Directions	Read aloud/ Audio text	Read more than once		Presented as pictures/symbol	Written Instructions    Text to Speech
	Format of the text	Braille Large print	Less text on the page		Electronic Format	Providing support/reassurance, prompting to continue tasks.
	Specialised equipment	Laptop with approved software application			IPAD	Graphic organisers
	Modified format (staff - please note modified format is available to all students)	Presentation in front of small group			Presentation outside regular class time	
Response	Scribe	Work with someone who transcribes the student's verbal response or directions during the assessment. <a href="#">Scribe and Reader Information Sheets</a>				
	Written	Adaptive tools – Pencil grip Interpreter /translator		Specialised writing tools	Keyboards	Scribe and speech to text
	Non-verbal	Assistant technology - Symbol and word bank			Finger/eye pointing	
	Specialised equipment	computer or word processor	communication devices	speech-to-text	Braille machine	talking calculator / equipment
Other	Individual consideration- Specific Details:					

DP D&I to distribute form to teachers, and Curriculum HoD. DP D&I/GO enter details in OneSchool under Master Provision.

The above outlines the reasonable adjustments for completion of assessment. You, as the student, have the responsibility to ensure that you seek support if required to enact this Reasonable Adjustments application (ie. speak to GO/DP D&I to confirm adjustments required for upcoming assessments). Please indicate your agreement by completing your signature below.

\_\_\_\_\_ (Student signature) \_\_\_\_\_ (GO/ DP- D&I signature)