

# Application for Employment Form

## Academic Staff



### 1 APPLICANT PERSONAL DETAILS

SURNAME		TITLE	GIVEN NAMES	
PREFERRED NAME- If different than above.				
MAILING ADDRESS		CITY	STATE	POSTCODE
			<input type="text"/>	<input type="text"/>
RESIDENTIAL ADDRESS (if different to mailing address)		CITY	STATE	POSTCODE
			<input type="text"/>	<input type="text"/>
HOME PHONE	WORK PHONE	MOBILE PHONE		
EMAIL ADDRESS				
Have you previously been employed with YSHS?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, when?
If yes, employed as?		<input type="checkbox"/> CASUAL	<input type="checkbox"/> CONTRACT	<input type="checkbox"/> PERMANENT
Are you currently employed?	How did you hear about this role?			
<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> SEEK	<input type="checkbox"/> SMART JOBS	<input type="checkbox"/> MORNING BULLITEN
				<input type="checkbox"/> YSHS WEBSITE
				<input type="checkbox"/> OTHER _____

### 2 ADDITIONAL PERSONAL AND ID INFORMATION

Are you currently registered with the Queensland College of Teachers?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> EXEMPT
If Yes, Registration Number: _____		Expiry Date: _____		
<b>Citizenship/ Residency Status:</b>				
Are you an Australian citizen or permanent resident of Australia?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	
<b>Criminal Convictions:</b>				
Have you ever been convicted in a court of law for any offence, other than a traffic offence or an offence which you do not have to disclose by virtue of the provision of the <i>Criminal Law (Rehabilitation of Offenders) Act 1986</i> ?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	
If yes, you will be required to submit details in an envelope marked <i>Confidential</i>				
<b>Other Employment:</b>				
Are you currently on leave from any Commonwealth, State Government department or private sector organisation?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	
If yes, attach a statement giving details.				

**3****TEACHING EMPLOYMENT HISTORY**

Teaching service (Documentary evidence must be provided. Attach a separate sheet if there is insufficient space)

Employer	State/Independent	Work Status F/P/T/C	From	To

Key: F - xxx; P - xxx; T - xxx; C - xxx

**4****OTHER EMPLOYMENT HISTORY**

Teaching service (Documentary evidence must be provided. Attach a separate sheet if there is insufficient space)

Employer	State/Independent	Work Status F/P/T/C	From	To

Key: F - xxx; P - xxx; T - xxx; C - xxx

**5a****EDUCATIONAL QUALIFICATIONS** (teaching preparation course)

Qualification \_\_\_\_\_

Academic Institution \_\_\_\_\_

Qualification Type \_\_\_\_\_

Majors \_\_\_\_\_  
\_\_\_\_\_

Year commenced	Years attended	Completed (Month/Year)
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Final practice-teaching location (recent graduates only): \_\_\_\_\_

**Note: Please include final practice-teaching report in your employment application.**

**5b****EDUCATIONAL QUALIFICATIONS** (other tertiary qualifications)

Qualification 1 \_\_\_\_\_

Academic Institution \_\_\_\_\_

Qualification Type \_\_\_\_\_

Majors \_\_\_\_\_

Year commenced

Years attended

Completed (Month/Year)

Qualification 2 \_\_\_\_\_

Academic Institution \_\_\_\_\_

Qualification Type \_\_\_\_\_

Majors \_\_\_\_\_

Year commenced

Years attended

Completed (Month/Year)

Qualification 3 \_\_\_\_\_

Academic Institution \_\_\_\_\_

Qualification Type \_\_\_\_\_

Majors \_\_\_\_\_

Year commenced

Years attended

Completed (Month/Year)

Qualification 4 \_\_\_\_\_

Academic Institution \_\_\_\_\_

Qualification Type \_\_\_\_\_

Majors \_\_\_\_\_

Year commenced

Years attended

Completed (Month/Year)

**5c****ADDITIONAL PERSONAL AND ID INFORMATION**

Referee 1	Full Name _____	Position/Organisation _____
	Address _____	Telephone _____
	Mobile _____	Email _____
Referee 2	Full Name _____	Position/Organisation _____
	Address _____	Telephone _____
	Mobile _____	Email _____
Referee 3	Full Name _____	Position/Organisation _____
	Address _____	Telephone _____
	Mobile _____	Email _____

**6****Certified copies of qualifications** (including academic results) **and teacher registration** (to be attached, if not previously sent)**7****Additional courses undertaken** (not included above, and with dates)

_____ _____ _____ _____
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**8****Preferred teaching subjects and level you prefer to teach**

_____ _____ _____
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**9****Preferred Co-Curricular activities**

_____ _____ _____
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**10 Membership of Organisations** (professional, cultural, social, sporting, etc)

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**11 Outside activities/ interests/ hobbies** (optional)

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**12 Is your present employer aware of this application/enquiry?**  YES  NO

**13 By what date would you be able to take up a new appointment?**

**14 Current salary scale?** (certified verification required, eg: recent payslip)

**15 APPLICANT'S DECLARATION**

I certify that the information contained in this application is a true and correct statement of my particulars, qualification, training, experience and competencies. I understand that statements found to be false within my knowledge may make me liable for immediate dismissal.

Signature _____	Date: _____
Witness (name) _____	Witness (signature) _____

Please ensure the following documents are attached to your employment application:

- Academic Transcript (including academic results) - Graduate Only
- Certified Copy of Teacher Registration
- Verification of current salary (eg: recent payslip)

**PLEASE INCLUDE THIS FORM WITH YOUR APPLICATION**