



## Year 12 Term 4

### *Operating Guidelines*

2025



# YEPPOON STATE HIGH SCHOOL

*Together we succeed*

**Dear students, families, and carers,**

This information is designed to assist you in understanding the format to Term 4 for year 12 students in 2025. If you have any queries that are not clarified in the information below than please contact myself or Ms Titmarsh on 4925 1333.

  
Dani Pozzetti

**Dani Pozzetti**   
**Deputy Principal – Senior School**

## Term 4 Scheduling

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## Study session scheduling

To assist with your study preparation, there are a number of resources on the QCAA website which include the QCAA Subject Reports for all General Subjects available at <https://www.qcaa.qld.edu.au/senior/senior-subjects>. Students and parents can use these resources to learn about the assessment practices and outcomes for General subjects (including alternative sequences (AS) and Senior External Examination (SEE) subjects, where relevant) and General (Extension) subjects. Click on the teaching tab to view the yearly reports.

Information about the external assessment is located at this link  
<https://www.qcaa.qld.edu.au/senior/assessment/external-assessment>.

During weeks 4-7, study sessions are available for students who wish to meet with a specialist teacher for final preparations. The timetable below indicates when students may access support for each of your subjects. All study sessions will operate out of N01 and N02. Students are required to be in full school uniform during these sessions. It is also a requirement that students sign in and out of the office upon arrival and when leaving. There will be a sign in/out register located in your study room to be completed on arrival.

		Monday	Tuesday	Wednesday	Thursday	Friday
October/November	Session 1 Period 1-2	27	28	29	30	31
		English <i>Mrs Guhr</i>		Biology <i>Mrs Yore</i>	Drama <i>Ms McAllister</i>	Modern History <i>Mr Willis</i>
	Session 2 Period 3-4	Business <i>Mrs Byrt</i>  Visual Art <i>Ms Mullany</i>	Ancient History <i>Ms Johnstone</i>		Biology <i>Mrs Yore</i>	
	Session 1 Period 1-2	3	4	5	6	7
		General Mathematics <i>Ms Logan</i>  Specialist Mathematics <i>Mr Gobie</i>		Legal Studies <i>Mrs Guhr</i>  Chemistry <i>Mrs Chisholm</i>		Physical Education <i>Mrs Sweet</i>
	Session 2 Period 3-4			Physics <i>Mrs Wright</i>		
November	Session 1 Period 1-2	10	11	12	13	14
		Literature <i>Mrs Gorham</i>		Japanese <i>Sensei Yukimatsu</i>	Mathematical Methods <i>Mr Gobie</i>	Marine Science <i>Mr Korotcoff</i>



## External Examination scheduling

Please follow all guidelines that have been issued for the QCAA external exams.

Misreading a timetabled exam time is not grounds for an AARA illness and misadventure application.

All exams are being held in N block.

AM sessions will commence at 9:15 am and PM sessions will commence at 12:15 pm.

You are required to be at school in full school uniform for all exams with your required equipment at least 20 minutes prior to exam commencement time.

Link to QCAA External Assessment calendar and exam time conditions.

[https://www.qcaa.qld.edu.au/downloads/senior/snr\\_ext\\_assess\\_timetable\\_2025.pdf](https://www.qcaa.qld.edu.au/downloads/senior/snr_ext_assess_timetable_2025.pdf)

Session		Monday 27 October	Tuesday 28 October	Wednesday 29 October	Thursday 30 October	Friday 31 October
Week 1	AM		English		Business	Biology (Paper 1)
	PM	Music	Visual Art	Ancient History	Drama	Biology (Paper 2)
Session		Monday 3 November	Tuesday 4 November	Wednesday 5 November	Thursday 6 November	Friday 7 November
Week 2	AM	Modern History	General Mathematics (Paper 2) & Specialist Mathematics (Paper 2)		Legal Studies	Chemistry (Paper 1)
	PM	General Mathematics (Paper 1) & Specialist Mathematics (Paper 1)				Chemistry (Paper 2)
Session		Monday 10 November	Tuesday 11 November	Wednesday 12 November	Thursday 13 November	Friday 14 November
Week 3	AM	Physics (Paper 1)	Physical Education			Mathematical Methods (Paper 1)
	PM	Physics (Paper 2)	Literature		Japanese	Mathematical Methods (Paper 2)
Session		Monday 17 November	Tuesday 18 November	Wednesday 19 November	Thursday 20 November	Friday 21 November
Week 4	AM	Marine Science (Paper 1)		QCAA External Assessment examination period is completed		
	PM	Marine Science (Paper 2)				

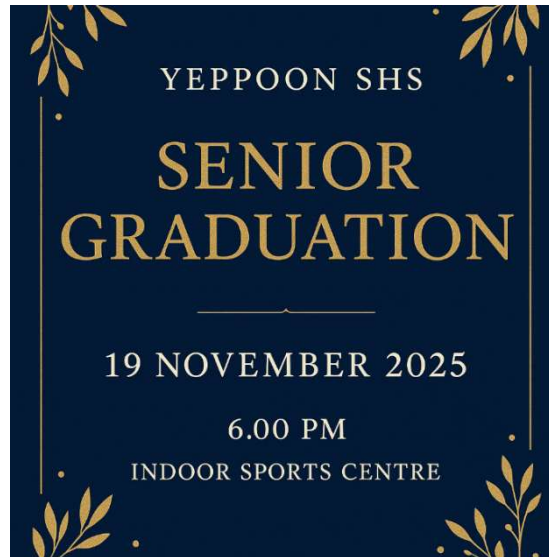
## Final farewell to year 12 students

### Wednesday 19<sup>th</sup> November – Care Class and Period 1

Students will assemble in the ISC whilst the whole school community will line the internal roadway. Led by the Yeppoon SHS Marching Band, Year 12 students will walk up the road whilst their peers will be cheering them on.

### Wednesday 19<sup>th</sup> November – Period 1-2

Students will do a run through of the graduation evening and final questions clarified for the formal.



## Graduation evening

### Graduation on Wednesday 19<sup>th</sup> November at 6 pm.

Students are to arrive at the ISC no later than 5:20 pm to assemble for their walk in. Final uniform checks will be conducted. Students are required to comply with the formal school dress code, including jewellery and make-up. The formal school uniform, consisting of the white button shirt, tie, long black slacks, school shorts or school skirt, black or white ankle socks and full black shoes.

Guests may start arriving from 5:30 pm. There is no ticketed seating for this event.

Each student will provide a plate of food to share at the conclusion of the ceremony. Students are split into sweet, and savory based on their House allocation, as outlined below.

Sweet	Savory
Fraser	Elliott
Laver	Davidson

**The official ceremony will commence at 6:00 pm** and is approximately a 1.5-hour event.

Year 12 Music performance  
Principal's address  
Certificates issued  
Graduation song  
Nibbles and mingle  
Evening concludes



### *Glitz and Glam*

Tickets on sale from 14/10/2025 – 12/11/2025

*5:00 pm: Car Procession*

*From 5:00 pm: Red Carpet Arrivals*

*6:30 pm: Formal Evening*

## Formal

**Date:** Friday 21<sup>st</sup> November 2025  
From 5.00 pm -11:00 pm

**Venue:** Commodore Room and Telltales Bar  
Keppel Bay Sailing Club  
Anzac Parade, Yeppoon

**Theme:** Glitz and Glam

### Proposed program of events





Time	Details
4:30 pm	<p><b>Car assembly</b>  <i>Farnborough Road; from Caravan Park back towards Todd Avenue  In position for Procession Start <b>by</b> 4:50 pm for a sharp 5 pm start</i></p>
5:00 pm	<p><b>Procession Start:</b> <i>see map on pages 8-10</i></p> <p><b>Section One</b>  Park along Farnborough Road</p> <p><b>Section Two</b>  Continue straight through roundabout at Normanby Street onto Anzac Parade  <i>*a road closure will be in place permitting vehicles participating in the procession only</i>  Vere left into KBSC carpark to commence arrivals</p> <p><b>Section Three</b>  Keep left along KBSC car park, as guided by cones  At the end of the drive, cars will complete U-turn to the right  Proceed straight to the end of the red carpet for student drop-offs</p> <p><b>Procession End:</b> cars to exit left onto Appleton Drive</p>

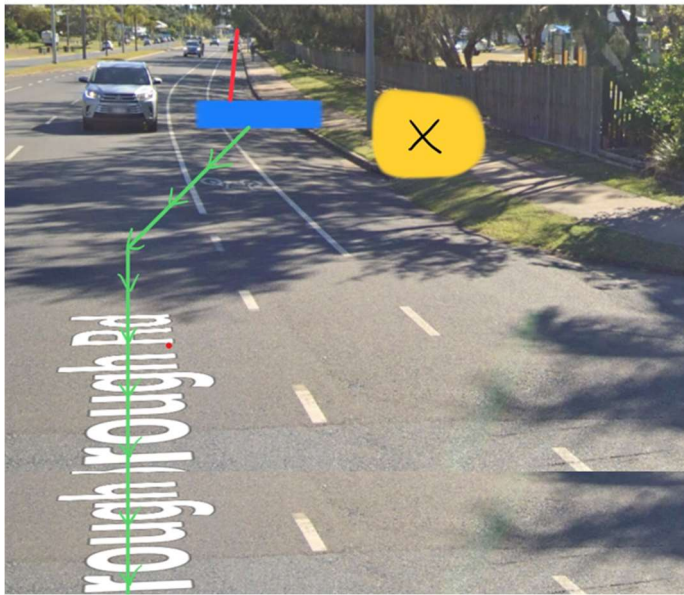
## Car Assembly

### Section One

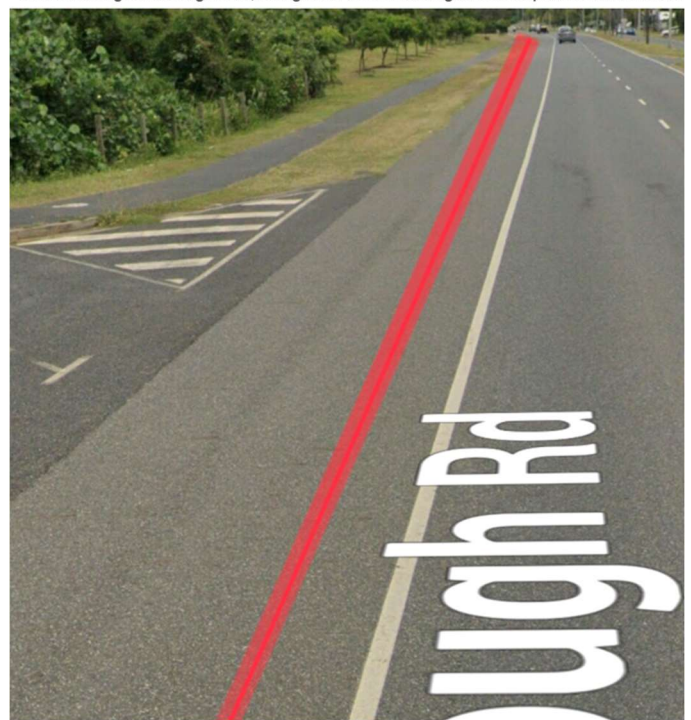


Cars will line along Farnborough Road. Procession towards road closure and arrivals will be signalled by YSHS Staff.

-  First car in the procession line, facing south-bound on Farnborough Road.
-  Procession of cars lined up along Farnborough Road.
-  Direction of travel to commence procession and arrivals
-  Procession Marshall



Cars line along Farnborough Road, facing south-bound awaiting start of the procession to arrivals.



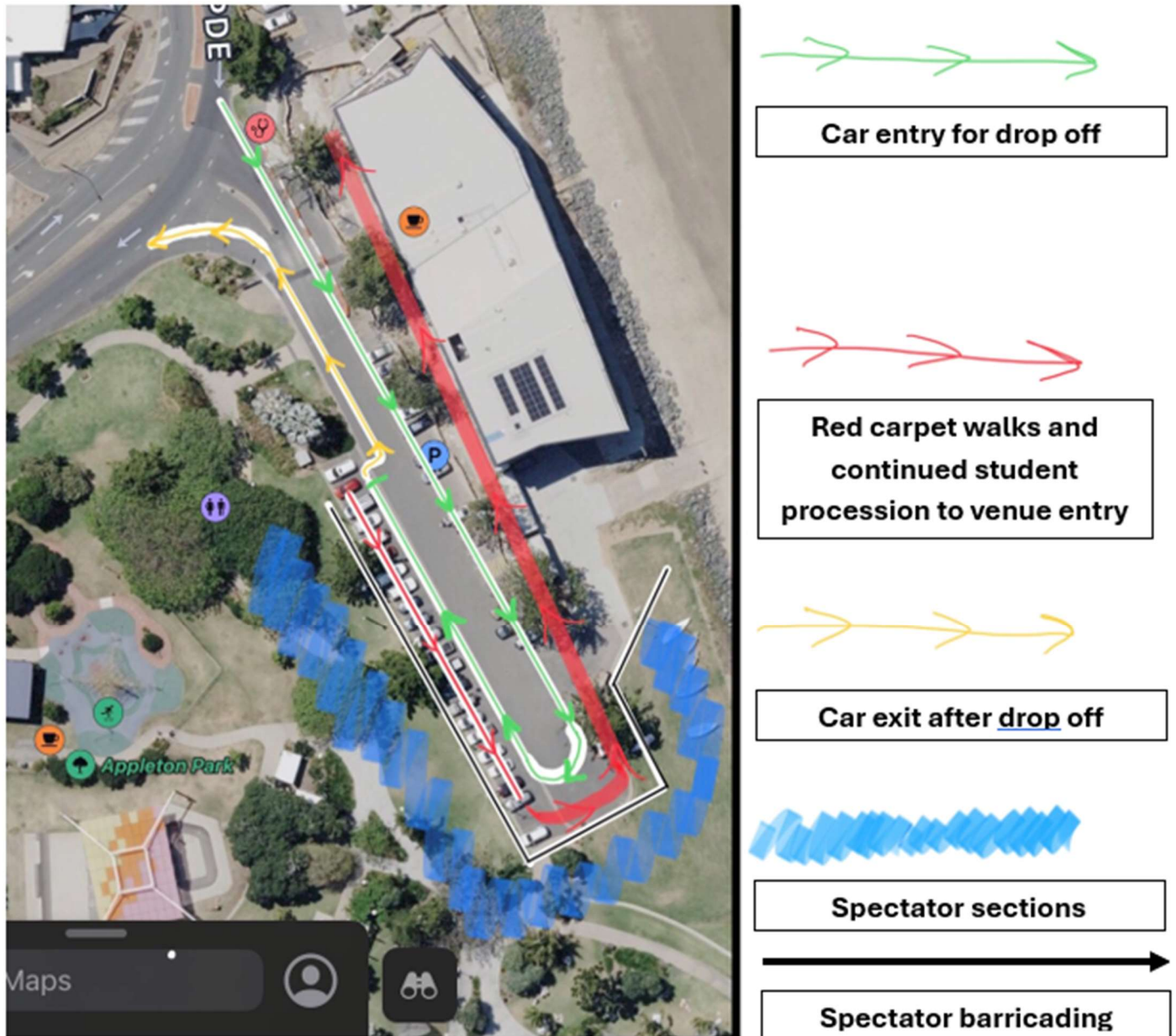


## Section Two

Cars participating in the red-carpet arrivals will follow the green route along Anzac Parade, south-bound, where arrivals will commence in the KBSC car park.



### Section Three



- Procession will continue through to KBSC car park
- Cars will keep left on entry through to the end of the road, U-turn and pull up at the northern end of the red-carpet (following the green route)
- Students will exit the car at the northern end of the red-carpet and walk south along the red carpet
- After completion of the red carpet, students will walk around the bend of the carpet and head back towards the building (following the red route)
- After drop offs, cars will exit the area, keeping left to the end of the KBSC car park, exiting via left turn onto Appleton Drive (following the yellow route)
- Barricading up to assist with spectator/crowd control (black line)
- Space available for spectators (blue)



- 5:00 pm** Red carpet arrival at Keppel Bay Sailing Club  
 Students arrive from the street procession and step onto the red carpet where their walk along the red carpet is live streamed via Yeppoon SHS Facebook page  
 Students will walk along the red carpet to the end of the drive, before exiting the carpet left and proceeding to the Sailing club  
 Note: Guests are welcome to observe from the designated spectator sections, or via the televised livestream on the large screen inside the Main Sail bar of Keppel Bay Sailing Club
- 6:30 pm** Students will begin to enter the function space, Commodore Room and Telltales Bar
- 6:45 pm** Keppel Bay Sailing Club catering; 2 course meal, alternate drop  
 DJ entertainment throughout the evening
- 11:00 pm** Formal concludes  
 Students are expected to make suitable travel arrangements from the venue

At the end of the function students are responsible for ensuring the safe transport from the venue into parent care. Parents may collect their student from the Keppel Bay Sailing Club during the night after 10 pm and before 11:15pm via driving into the car park and collecting their child from the entrance to the Keppel Bay Sailing Club.

## Formal information and requirements

The success of this event is made possible by students behaving appropriately during the evening. If a student is in breach of any Rules and Expectations outlined in this document, the student will be removed from the 2025 Senior Formal and not be able to stay at the venue. Once removed, they will either be collected from the venue by their parents/carers, or they will be sent home in a taxi at the expense of parents/carers. This event is a formal function, and an appropriate standard of dress and exemplary behaviour on the night is required. As this function is voluntary and not a compulsory part of our educational service, the Principal reserves the right to refuse student attendance.

## Expectations and eligibility

To be eligible to attend the 2025 Senior Formal, the following explicit expectations apply:

- Students are to have met the senior privileges including:
  - all absences explained
  - must not have three (3) or more 'needs attention' or 'unacceptable ratings for behaviour and/or effort for Term 3 reporting
  - any student who is on Stage 1 Cancellation of enrolment is ineligible
  - no 1-10-day short suspensions
  - long term 11+ day suspension cannot be appealed and deem a student ineligible
  - all outstanding library resources returned
  - all school accounts paid in full or a payment plan in place with at least three payments made to demonstrate commitment to the payment plan
- Students are expected to demonstrate our STARS expectations.
- The 2025 Senior Formal is not a compulsory part of our educational service; it is a voluntary activity offered by the school with staff volunteering their time and services to supervise the students.
- Attendance at the 2025 Senior Formal is a privilege. Any demonstrated inappropriate behaviours, lack of subject engagement or outstanding financial obligations up until and including the day of the formal will result in loss of Formal privileges, regardless of bookings (vehicle, beauty etc.) made by students or their parents/caregivers.
- Year 12 graduating students that are deemed eligible to attend formal are welcome to invite any guest to walk the red carpet as their partner. All red-carpet participants are required to adhere to dress code expectations of socially acceptable formalwear/attire.
- Transport to and from the formal venue is the responsibility of students, parents/carers.
- The dress code for this event is formal. The school will not dictate fashion choices however students are expected to be dressed in socially acceptable formalwear/attire.
- Given this is a school event, students are not permitted to drink at the event, regardless if they are already 18. This includes in the Main Sail of the Keppel Bay Sailing Club.
- This event will be supervised by Yeppoon SHS teaching staff and administration staff. Respectful adult behaviour must be exhibited to other students, teaching staff, security staff and external staff at all times. Any instructions/directions given by security personnel or Yeppoon SHS teaching staff are to be promptly followed.



## Formal payments

**Ticketing goes on sale from Tuesday 14<sup>th</sup> October through to Wednesday 12<sup>th</sup> November.**

The cost for admission to the 2025 Senior Formal is \$100 per ticket.

Students are permitted to purchase **one** ticket for themselves to attend the formal evening located in the function rooms of Keppel Bay Sailing Club from 6:30 pm.

Tickets can be purchased through TryBooking via a link provided to student's school email, whom have been deemed eligible to purchase in alignment to the criteria on Page 11. Please note, ticket purchases made by ineligible students will be notified to HOD Senior School immediately and a refund will be actioned.

If you require assistance with ticket purchasing, please contact Administration on (07) 4925 1333.

*Please note: The school does not profit from the sale of Formal tickets.*

Due to the substantial coordination required to ensure the success of this event and the extra workload placed on the organising staff, **no Formal tickets can be purchased outside of the purchasing period stated above**. Students are therefore encouraged to make payment well before the due date to secure their 2025 Senior Formal ticket. Bookings must be made based on accurate numbers. Once a booking has been made, it cannot be changed.

## QCAA Year 12 results

From 9 am on Wednesday 17 December, Year 12 students who have completed a QCAA subject in 2025 will be able to access their final subject results and SEP from their learning account in the Student Portal via the myQCE website at [myqce.qcaa.qld.edu.au](http://myqce.qcaa.qld.edu.au). Depending on students' individual circumstances, their SEP will comprise one or more of the following documents:

- Senior Statement
- Statement of Results (students who have completed a QCAA subject who are not in Year 12)
- Queensland Certificate of Education (QCE)
- Queensland Certificate of Individual Achievement (QCIA).

Please access further information on the QCAA website.

<https://www.qcaa.qld.edu.au/senior/certificates-and-qualifications/sep/sep-for-year-12-students>

## Senior education profile for Year 12 students

Students completing Year 12 in Queensland from 2020 will be issued with a senior education profile. Included in this profile could be:



### Senior Statement

The Senior Statement is a transcript of a student's learning account. The Senior Statement shows all QCE-contributing studies and the results achieved that may contribute to the award of a QCE.

If a student has a **Senior Statement**, then they have satisfied the completion requirements for Year 12 in Queensland.



### Queensland Certificate of Education (QCE)

The Queensland Certificate of Education (QCE) is Queensland's senior school qualification, which is awarded to eligible students, usually at the end of Year 12. The QCE recognises broad learning options and offers flexibility in what, where and when learning occurs.



### Queensland Certificate of Individual Achievement (QCIA)

The Queensland Certificate of Individual Achievement (QCIA) recognises the achievements of students who are on individualised learning programs. To be eligible, students must have impairments or difficulties in learning that are not primarily due to socioeconomic, cultural or linguistic factors.

**ATAR results will be released from 12pm on Thursday 18 December 2025.**

## Offer Rounds

QTAC Applications are now open for the new admissions period, and the application process is completed online. The due date to apply and submit documentation is Monday 8 December 2025. Offer round commences 23 December 2025 and main offer round from 15 January 2026.

You cannot change your preferences after the final date for the respective offer round. Participation in early offer rounds is at the discretion of each institution. For the most up to date information on upcoming offer rounds, please refer to the [Course Offer Dates & Vacancy Information page](#).

Stay up to date with your offers and the key dates on the QTAC website.

Department of Education  
Yeppoon State High School

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*Together we succeed*