



BYOx Equity Policy 2025

YEPPOON STATE HIGH SCHOOL

Together we succeed

BYOx Equity Policy

Rationale

At Yeppoon State High School, we are committed to incorporating digital technology into the classroom to support and enhance learning experiences. We recognise that the BYOx program raises a financial cost on students and their families in supplying a device. At the same time, the program can only function if all students have access to appropriate technological resources in all of their classes. Yeppoon State High School takes seriously the role of public education in ensuring all students have access to the same learning outcomes. The purpose of the BYOx Equity Policy is to establish the framework for the BYOx program to provide this for all students, irrespective of their families' financial circumstances.

Actions

Yeppoon SHS will:

- 1) Ensure that device minimum specifications are designed to allow for a range of device options to be considered.
- 2) Assess applications for assistance in meeting the BYOx requirements on a case-by-case basis. Due consideration will be given to all facts including:
 - The level of assistance requested
 - The year level of the student
 - The subjects being studied by the student
 - The technology already available to the student at school and at home
 - Current financial commitments and arrangements with the school
 - Family commitment to the Student Resource Scheme
- 3) Consult with the parent/caregiver to determine what form any assistance will take.

Students and Parents/Carers:

1. Consider options for the purchase of equipment that meets the minimum device specifications
2. If you believe you are unable to provide a device that meets the minimum specifications and it was made an expectation that your student has a device:
 - a. The school will liaise with you, your student and their teachers to identify the most appropriate way to address the issue
 - b. You will be asked to make an agreement with the school that confirms the alternative arrangements made for your student's access to technological resources
3. Yeppoon SHS will not purchase a device to assign to your student. Yeppoon SHS has limited devices (laptops and iPads) it can provide for short-term loan on a daily basis. On approval by the Principal (or delegate), a device will be loaned to your student for the negotiated period. NOTE: This is not a take home device. Students will collect the laptop before school and return it at the end of the school day.

Collection of the device from the Resource Centre/Library is at the following times:

- 8.15 am to 8.50 am

Return of the device to the Resource Centre/Library is by 3.15 pm each day.

4. You and your student will review and adhere to the rules stipulated on the **ICT Responsible Use Agreement Form** signed at the time of enrolment and in the current school year.

Inappropriate use of equity devices

The following are examples of irresponsible use of devices by students:

- Using the device in an unlawful manner
- Intentionally damaging any devices, accessories, peripherals, printers or network equipment
- Leaving the device in a classroom or in the playground
- Losing the device at school
- Not collecting the device at the start of each day
- Not returning the device at the end of each day

Misuse, Damage and Loss

Students should be aware that they are held responsible for their actions while using an equity device. Students will be held responsible for any misuse, damage, loss or theft of an equity device.

Yeppoon SHS reserves the right to restrict/remove access of equity devices to ensure the integrity and security of the equity program and the school. The misuse, damage, loss or theft of an equity device may result in disciplinary action as per our Code of Conduct. The misuse, damage, loss or theft of an equity device may also result in a monetary cost to replace the device. This monetary cost will be determined on a case-by-case basis.

Section 1: Student Details

| | | | |
|-----------------|--|------------|--|
| First Name | | Last Name | |
| School Username | | Year Level | |

Section 2: Parent Details

| | | | |
|------------|--|---------------|--|
| First Name | | Last Name | |
| Address | | | |
| Home Phone | | Mobile Number | |

Section 3: Financial and technology checks

| | |
|---|--------|
| Does the student have a current ICT Responsible Use Agreement form signed this school year? | Yes/No |
| Does the student have a signed Student Resource Scheme participation form (at time of enrolment)? | Yes/No |

Note: Office staff will verify if the student has the signed forms on file. Application cannot proceed until these forms are completed and signed off.

| | |
|--------------------------------------|--------|
| Is internet/Wi-Fi available at home? | Yes/No |
|--------------------------------------|--------|

| | |
|--|--|
| List all electronic learning devices that are available at home (e.g. home computer, laptop, iPad, tablet etc.). | |
|--|--|

Section 4: BYOx Equity Device Application

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|---|---------|
| Select the period of time your student is applying for an equity device: <i>Reminder: this is daily borrowing and the device is not taken home. The student will collect the device from the Resource Centre/Library between 8.15 am to 8.50 am and return it by 3.15 pm each day.</i> | 1 Week |
| | 1 Month |
| | 1 Term |
| | Other: |

Section 5: Evidence to Support Application

- A current Health Care Card or Pensioner Concession card (attach a copy)

Parents who may not hold a concession card can discuss directly with the Business Manager for assistance. Your situation will be treated in strict confidence. We may ask you to provide recent evidence to support your application. Your evidence should support your current financial circumstances. Any documents you provide should be dated within **four weeks** of supplying them. Types of evidence can include the following:

- official eviction notice (not a warning of possible eviction due to rental arrears)
- pending disconnection of essential services, like water, electricity or gas (does not include mobile phone or internet bills)
- notice of impending legal action
- letter from a charitable organisation regarding loss of employment or inability to provide for basic necessities
- bank notice, for example, overdraft call or mortgaged property repossession
- overdue medical bills
- letter from a doctor verifying the inability to earn an income due to illness or caring for a sick family member
- final notice from school regarding payment of mandatory fees
- funeral expenses
- repossession notice of essential items, like a car or motorcycle.

In some cases, these requirements may change, depending on your individual circumstances.

I agree to abide by the above rules / the procedure/policy/statement/guideline.

| | | |
|---------------------------|---------------------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Parent / caregiver's name | Signature of parent / caregiver | Date |

| | | |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Student's name | Student's signature | Date |

This section is for school use only

| Section 6: Principal (or delegate) Decision and Notes | |
|---|---------|
| <input type="radio"/> Approved | |
| <input type="radio"/> Not approved | |
| Section 7: Agreed Period of Equity Device | |
| The period of time agreed to by the Principal (or delegate), Parent and Student is: | 1 Week |
| | 1 Month |
| | 1 Term |
| | Other: |
| Principal's Delegate Name | |
| Principal's Delegate Signature | |
| Date | |